

**State Board for Technical and Comprehensive Education**

**Meeting Minutes**

Board Room  
111 Executive Center Drive  
Columbia, SC 29210

10:00 A.M.

March 26, 2024

**PRESENT:**

Roger P. Schrum, Chair  
Anthony Garvin Barker  
Ralph A. Odom, Jr.  
Orville S. Smith, III  
Terry Hardesty  
Carolyn Swinton  
Warren Darby, Jr.  
E. Grantland Burns  
Ben Satcher  
Kathy Richardson

**STAFF PRESENT:**

Tim Hardee, System President  
Warren Ganjehsani, Chief Legal Counsel  
Brad Neese, Vice President of Economic Development  
Kandy Peacock, Vice President for Human Resources  
Rosline Sumpter, Vice President for Academic Affairs  
Khushru Tata, Vice President for Information Technology  
Kelly Steinhilper, Vice President of Communications  
Randall Johnson, Vice President of Finance  
AJ Newton, Vice President of Governmental Relations  
Mary Oakman, Vice President of Diversity, Equity, and Inclusion  
Amanda Richardson, Vice President of Apprenticeship Carolina

**ABSENT:**

Gregory B. Askins  
Chris Huffman

**SYSTEM STAFF ABSENT:**

**GUESTS:**

Ashley Jaillette, Executive Director, SC Association of Technical College Commissioners  
Nia Simmons, Transfer and Articulation Manager, SC Commission on Higher Education  
Maria Swygert, CTE Team Lead, SC Department of Education  
Yarley Steedly, Legislative & External Affairs Manager, SC Commission on Higher Education

**NOTIFICATION OF MEDIA**

The State Board for Technical and Comprehensive Education complied with the requirements of the Freedom of Information Act in notifying the media and posting the agenda for the State Board meeting.

**CALL TO ORDER – Roger Schrum, Chair**

Chairman Schrum called the meeting to order and welcomed guests. He then recognized Mr. Randy Johnson for his service to the System, highlighted his accomplishments, and thanked him for his

dedication. He also thanked Mr. Greg Askins and Dr. Hardee for their work on the Trident Technical College Presidential Search.

## **COMMITTEE OF THE WHOLE REPORTS:**

### **A. NOMINATING COMMITTEE**

Chairman Schrum stated that the bylaws require a nominating committee to be selected so officers for the new fiscal year can be elected at the last meeting of the fiscal year. He appointed Grant Burns as Chair and Garvin Barker and Nick Odom as members of the nominating committee. He noted that nominations would be presented at the May meeting.

### **B. Economic Development and Training Committee – Grant Burns, Chair**

Project Budgets for Ratification- Mr. Burns reviewed the seven readySC™ project budgets for ratification under \$200,000. There were no questions. Mr. Burns entertained a motion to approve the seven readySC™ Project Budgets for Ratification. Mr. Burns moved, Mr. Darby seconded, and the motion passed unanimously.

### **C. Fiscal, Audit, and Personnel Committee – Garvin Barker, Chair**

Chairman Schrum gave the floor to Mr. Barker. Mr. Barker noted the Committee had had six items for review and approval.

#### Greenville Technical College Capital Project for Approval -

Mr. Barker presented the project for The Center for Workforce Development at Greenville Technical College. The scope of the project includes site development and new construction at the Brashier campus to house Greenville Technical College's workforce development programs. The facility would include a lab, classroom, lecture, and staff office space, facilitating an improved learning environment for students seeking to expeditiously enter the workforce. This project was included on the College's CPIP and was approved by the Board on July 25, 2023; however, at the time of approval, the College anticipated using \$17,000,000 in State funding and \$8,000,000 in college plant funds. The funding sources have since been revised as detailed in the Budget section below. Budget: \$15,000,000 – State Appropriated, Proviso 118.19 FY24 (20)(f) \$10,000,000 – College Plant Funds \$25,000,000. The Fiscal, Audit, and Personnel Committee recommends approval of the project subject to other necessary approvals. Mr. Barker moved to approve it based on the Committee's recommendation. Mr. Odom seconded the motion. The motion passed unanimously.

SCWINS Program Eligibility for Approval - SCWINS/Workforce Scholarship and Grant programs for approval. Mr. Barker stated that the State Legislature approves annual funding for scholarships and grants in areas where there were workforce shortfalls throughout the state. He noted that the program eligibility remains the same as last year. The scholarships and grants would be limited to South Carolina residents enrolled in critical workforce programs that lead to industry-recognized credentials (IRC), certificates, diplomas, or degrees in the following areas:

- 1.) Healthcare
- 2.) Computer Technology and Information Technology
- 3.) Advanced Manufacturing
- 4.) Hospitality/Tourism Management
- 5.) Construction
- 6.) Transportation, Distribution, and Logistics
- 7.) Criminal Justice and Corrections
- 8.) Early Care and Education
- 9.) Human Services
- 10.) Agriculture and Natural Resources
- 11.) Business Management and Administration

Priority awarding must be provided to students who are enrolled in the following critical workforce programs within the 2024-2025 fiscal year. Funds shall be used to cover the total costs of the program (i.e., tuition, fees, or expenses for course-related materials) up to the maximum annual limit of \$5,000.

- 1.) Commercial Truck Driving
- 2.) CompTIA
- 3.) Cybersecurity
- 4.) Diesel Technician
- 5.) Electric Vehicle Technology
- 6.) Emergency Medical Technician
- 7.) Heavy Equipment Operator
- 8.) HVAC (Heating, Ventilation, and Air Conditioning)
- 9.) Lineman Technician
- 10.) Manufacturing Technician
- 11.) Mechatronics
- 12.) Nursing
- 13.) Nursing Assistant
- 14.) Patient Care Technician
- 15.) Phlebotomy
- 16.) Plumbing
- 17.) Welding

Mr. Barker motioned to approve the 2024-25 Workforce Scholarship and Grants and SCWINS program eligibility. Mr. Burns seconded the motion, which passed unanimously.

*SCWINS Funding Allocation Model for Approval*

Mr. Barker reviewed how the SCWINS funding was previously allocated to the colleges. He asked Mr. Randy Johnson and Ms. Karmen Smith to present the proposed South Carolina Workforce Industry Needs Scholarship (SCWINS) allocation model to the Presidents' Council. Mr. Johnson stated that workforce student aid funding appropriated by

the Legislature has increased significantly over the past few years, from \$11M in fiscal year 2019 to \$93.7M in fiscal year 2024. He further explained that in fiscal year 2024, SCWINS college allocations were determined using the standard funding model; however, when the decision was made to use the funding model for fiscal year 2024 allocations, several presidents commented that the funding model was developed for allocation of operating funds and not for allocation of student aid. Consequently, a request was made that consideration be given as to whether a more equitable allocation model should be developed that would align SCWINS funding allocations with each college's enrollment in SCWINS eligible program. The System Office took the lead in developing such a model and shared the proposed model with a CBO working group and the CBO and CAO peer groups for comments and feedback. Mr. Johnson added that when the proposed model was shared with the CBOs, there was general agreement that the model was the most equitable way to allocate SCWINS funding. Mr. Johnson and Ms. Smith then presented and discussed the proposed model with the State Board. Mr. Barker moved to approve the proposed model. Mr. Odom seconded the motion. The motion passed unanimously.

Staff Approvals for January 15 through March 12, 2024—Mr. Barker noted that the staff approval list included in the agenda package contained seventeen staff approvals. He stated that Mr. Johnson was available to answer any questions, but there were none. Mr. Barker recommended that the report be accepted. Mr. Darby seconded the motion; the motion passed unanimously.

State Board Financial Summary through the Month Ending February 29, 2024—Mr. Barker noted the summary in the agenda package and stated that it reflected activity through February 29, 2024. Mr. Barker recommended that the report be accepted. Mr. Hardesty seconded the motion; the motion passed unanimously.

College Financial Status Update:

Mr. Barker called for a motion to go into Executive Session and read the applicable SC Code of Law into the record. Mr. Schrum asked Mr. Randy Johnson, Mr. Brad Neese, Mr. AJ Newton, Mr. Warren Ganjehsani, and Kandy Peacock to stay for the executive session.

**EXECUTIVE SESSION**

*Section 30-4-70(a)(2) of the S.C. Code of Laws provides that "A public body may hold a meeting closed to the public for one or more of the following reasons: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim."*

Mr. Hardesty moved to enter the Executive Session. Ms. Swinton seconded the motion. The motion passed unanimously.

## RETURN TO OPEN SESSION

The Committee returned to open session. Mr. Schrum reported that no action was taken during the Executive Session.

Mr. Barker noted that the College Financial Status Update was discussed in the Executive Session, and no action was taken.

### ISM Policies for Approval-

Mr. Barker presented the following ISM Policies for Approval:

- 3-3-101 - Data Base Reporting Requirements - *(no changes)*
- 4-4-101 – Planning and Procurement of IT Equipment, Software, and Services – *(no changes)*
- 4-4-105 – Information Security - *(recommended updates based on the Dept. of Admin’s latest version of the DIS 200 Security Policy)*
  - Pages 2-5 – Minor updates based on the Dept. of Admin’s Security Policy
  - Page 6 – Added a section on Information Security and Privacy Incident Response

These policies and associated procedures were approved by the President's Council on February 15, 2024, the Chief Business Officers on January 25, 2024, and the Information Systems Managers on January 18, 2024. Mr. Barker noted that Mr. Khush Tata was available should anyone have any questions. Hearing no questions, Mr. Barker made a motion to approve the ISM policies as presented. Mr. Hardesty seconded the motion.

Mr. Schrum noted an amendment to the agenda. He turned the floor over to Mr. Burns. Mr. Burns stated that during the executive session, the board discussed this but took no action. He noted that the Board had previously acted on a training facility for SCOUT. The SCOUT Project is now in the position for the purchase of a training facility to be owned by Midlands Technical College. The property is located at 101 Research Court, Columbia, SC. Mr. Burns moved to approve the purchase. Mr. Barker seconded the motion. The motion passed unanimously.

**INSTRUCTION AND STUDENT SERVICES COMMITTEE-Nick Odom, Chair**  
Chairman Schrum gave the floor to Mr. Odom. Mr. Odom noted the Committee had had one policy and three new program proposals for review and approval.

### Policy for Approval – SBTCE 3-1-102: Non-Credit Continuing Education Programs-

Mr. Odom called on Dr. Rosline Sumpter to provide a summary of the proposed changes. Dr. Sumpter noted the policy incorporates edits from multiple institutional peer groups, and the area of responsibility will move to the Economic Development Division. The Presidents’ Council reviewed the policy and approved the associated

procedure (SBTCE Procedure 3-2-102.1: Workforce Development and Continuing Education Programs) on February 15, 2024.

### **Policy 3-1-102: Non-Credit Continuing Education Programs**

The following outlines key points of revision to the policy:

- The policy is renamed “Workforce Development and Continuing Education Programs” to reflect the current language used by the colleges.
- The policy, which was housed under Academics, Student Affairs, and Research, is moved under the Economic Development division.
- Revisions include updates to the policy’s language to reflect the current language used by the colleges, to reflect the purposes for which students seek workforce development and continuing education programs, and to add the term “workforce development” throughout.

Mr. Odom reported that there were three academic program proposals for consideration by the Committee. He provided a summary of the program proposals that were included in the agenda materials distributed prior to the meeting. The following academic programs were recommended for State Board approval:

- Horry-Georgetown Technical College – Associate in Applied Science, Diagnostic Medical Sonography
- Midlands Technical College – Associate in Applied Science, Business Administration
- Midlands Technical College – Associate in Applied Science, Surgical Technology

Mr. Odom moved to approve the three academic program proposals: Horry-Georgetown Technical College—Associate in Applied Science, Diagnostic Medical Sonography, Midlands Technical College—Associate in Applied Science, Business Administration, and Midlands Technical College—Associate in Applied Science, Surgical Technology. Mr. Smith seconded the motion, which passed unanimously.

### **ADJOURN THE COMMITTEE OF THE WHOLE**

Chairman Schrum adjourned the Committee of the Whole and called the State Board to order.

### **CALL TO ORDER- STATE BOARD MEETING**

Chairman Schrum called the State Board Meeting to Order.

### **LEGISLATIVE UPDATE- AJ Newton**

Mr. A.J. Newton informed the board the State Legislature is currently in week 12 of 18 of the session. He also provided an update to the House Budget that was approved on March 25, 2024. He noted that the House budget remained the same for the Technical College System from the Ways and Means Committee. He highlighted the section of the budget that applies to the Technical College System (SCTCS):



- \$0 Recurring
  - \$41,454,557 in Non-Recurring for Capital Maintenance Needs
  - \$1M Recurring for JAG Program
- Lottery funded items:
- \$95M for SCWINS
  - \$30M for High Demand Job Skill Training Equipment
  - \$5M for ReadySC
  - \$51M for Lottery Tuition Assistance Program
- Lottery Funded items of note with a portion going to the SCTCS
- \$80M for Need-Based Grants
  - \$10m for Nursing Initiative

State employee's pay raise was \$1,000 for anyone making up to \$66,667 and 1.5% for any over that amount. Mr. Newton also updated the Board on the few provisos and bills that his office is currently tracking. One proviso of note was the Higher Ed Study. This proviso would budget \$3M for the Education Oversight Committee to contact national experts to conduct a study to ensure the state's college can provide the workforce for the future. He noted DEI Bills (H.4289 and H.4290) the House amended H.4289 as a combination of language from both bills and gave it a favorable report last week and H.5105 is a bill that will recognize and award credentials and college credit for courses and experiences completed in the military as recommended by the American Council on Education (ACE), this passed the House and was referred to the Senate Education.

Mr. Newton provided the Board with a list of dates of interest:

April 9-11: Senate Finance Budget Deliberations

April 10: BEA Meeting (announced not changing forecast until at least May)

April 10: Bill Cross Over Date

### **SC ASSOCIATION OF TECHNICAL COLLEGE COMMISSIONERS' REPORT – Ashley Jaillette, Executive Director**

Ms. Jaillette provided an overview of the Day of Learning at the Palmetto Club held on January 31, 2024. She thanked all of those who participated in the event. She stated there was a record number of attendees and informed the Board of the video recap of the day on the Commission's website. The yearly awards deadline has passed, and the committee is working to select the winners. Those winners are expected to be announced in early May.

### **MINUTES FOR APPROVAL**

Chairman Schrum entertained a motion to approve the minutes from the State Board meeting on January 23, 2024. Ms. Richardson asked that her name be added to those in attendance. Mr. Odom moved and was seconded by Mr. Barker. The minutes were approved.

### **MINUTES FOR REVIEW**

Chairman Schrum stated that minutes from January 1, 2024, and February 15, 2024, Presidents' Council meetings were included with the agenda materials distributed before the meeting for review. Mr. Schrum encouraged the Board members to read them.

### **COMMITTEE OF THE WHOLE RECOMMENDATIONS-CONSENT AGENDA**

Chairman Schrum motioned for State Board approval of the Committee of the Whole recommendations, and Mr. Burns seconded the motion. The motion carried, and the following recommendations were adopted unanimously without discussion:

- A. Project Budgets for State Board Ratification
- B. Greenville Technical College Capital Project for Approval – Center for Workforce Development
- C. SCWINS Program Eligibility for Approval
- D. SCWINS Funding Allocation Model for Approval
- E. Midlands Technical College Project for approval -Purchase of Richland County Training Facility
- F. ISM Policies for Approval- SBTCE 3-3-101; 4-4-101; 4-4-105
- G. Policy for Approval – SBTCE 3-1-102: Non-Credit Continuing Education Programs
- H. Horry-Georgetown Technical College – Associate in Applied Science, Diagnostic Medical Sonography
- I. Midlands Technical College – Associate in Applied Science, Business Administration
- J. Midlands Technical College – Associate in Applied Science, Surgical Technology
- K. State Board Meeting Minutes for January 23, 2024

### **JAG-SC UPDATE- Jennifer Black, Director of Academic Partnership and Engagement**

Ms. Jennifer Black provided an update on the JAG-SC. She reviewed the mission of the JAG. She provided an overview of the high schools throughout the State that participate in the JAG-SC program. JAG-SC is the first state that has a virtual high school that participates. Ms. Black reviewed the Strategic approach, state funding, resources, engagement, and expansion strategies with the Board. She stated that the yearly conference will be held tomorrow, March 27, 2024. There will be over 500 attendees at this event.

### **EXECUTIVE DIRECTOR'S REPORT – Tim Hardee, Executive Director**



Dr. Hardee started his report by sharing a list of the events and meetings he has attended since the January meeting. Dr. Hardee thanked Mr. Warren Darby for working with Dr. Hardee and Mr. Brad Neese to form a partnership with the South Carolina Power Team. They held their annual Economic Development Review in the Isle of Palms the second week of March. On the 14<sup>th</sup> of March, the President's Council meeting was held at the Economic Review Conference, and 12 of the 16 presidents participated onsite for the meeting and conference. Dr. Hardee stated he looked forward to making this an annual opportunity for our presidents to be as involved as possible with the conference and the economic development conversation with stakeholders throughout the state.

On April 11, the ceremony for the Phi Theta Kappa All-State Academic Team will be held in Columbia. These students are the top 45 to 50 students in the State. It is a very select group that will be recognized. All Presidents will attend, and the Presidents' Council meeting will be held after the ceremony. On April 22, Dr. Hardee will be at Horry-Georgetown Technical College for the groundbreaking ceremony for the new nursing facility. He also noted that he would be participating as a guest panelist for the Carolina Business Review on April 26<sup>th</sup>. Dr. Forest Mahan also invited Dr. Hardee to speak to the Aiken Rotary Club in April. In May, Dr. Hardee will be the moderator for a panel of Presidents at the SC Economic Development Association at their annual conference in Myrtle Beach. He also announced on May 16<sup>th</sup> that the System Office will hold the graduation for Leadership Academy. He noted this was a nine-month professional development program for the Technical College System employees. Each college and the System Office can select up to 2 employees to participate in this professional development program.

Dr. Hardee noted that by the State Board meeting on May 28<sup>th</sup>, each college will have held its commencement ceremony. He invited each Board Member to attend one of the graduation ceremonies throughout the state. Dr. Hardee stated he would like staff to send out an email with the list of all the ceremonies.

### **CHAIRMAN'S REPORT – Roger Schrum, Chairman**

Mr. Schrum noted that the Fiscal Year 2024-2025 calendar has been drafted. He reminded the group that the next meeting would be May 28, 2024, at 10 a.m. at the System Office. He also noted that the first meeting scheduled for FY 2024-2025 is July 23<sup>rd</sup>, and typically, this is the annual retreat. Due to the retreat held in December, he recommended that the Board hold a full day on the 23<sup>rd</sup>, everyone arrive on the 22<sup>nd</sup>, and have a dinner on the evening of the 22<sup>nd</sup>. On the 23<sup>rd</sup>, speakers will be present in the morning session, and then the State Board meeting will be held after lunch. He asked the board for input regarding the July meeting. He also reminded the Board that after the conclusion of the State Board meeting, the Foundation meeting would take place at 1:30 p.m., and he invited all of the Board members to stay for the Foundation's meeting.

Mr. Schrum also provided an update on the South Carolina Agency-Head Salary Commission. He stated the Commission procured the management consulting firm Korn Ferry to do an updated review of agency head salaries. Korn Ferry has held interviews with the College Presidents, as well as Mr. Schrum and Dr. Hardee. Mr. Schrum noted he was not given a time frame regarding how long this process would take; however, he would assume the study would be completed over the next few

months. He noted that typically, at the outcome, they will update the salary ranges for the Presidents, and any President whose salary falls below the schedule would need to be brought up to the minimum. He noted he would keep the board informed as the Commission goes through this process.

**ADJOURN STATE BOARD**

With no other matters to discuss, Chairman Schrum called for a motion to adjourn the State Board for Technical and Comprehensive Education meeting. Mr. Smith moved, and Mr. Satcher seconded the motion. The motion passed unanimously.

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Date Approved by the State Board

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Roger Schrum, Chairman

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Tim Hardee, Executive Director